



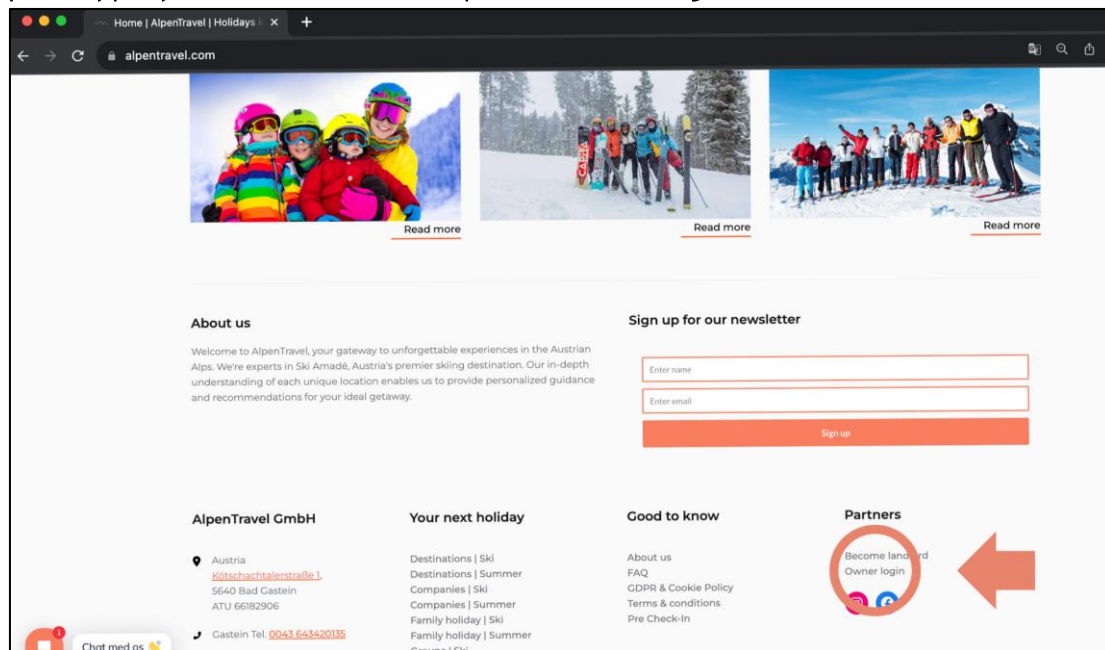
GUIDE TO ALPENTRAVEL OWNER LOG-IN

Step 1: Access the owner page at the bottom menu of www.alpentravel.com or [here](#).

Step 2: Choose your house from the list.

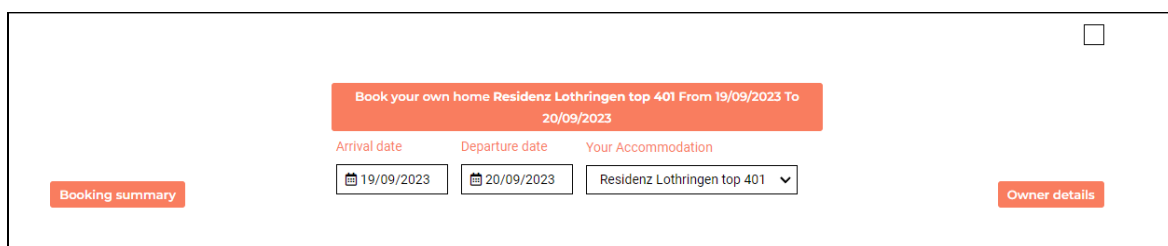
Step 3: Click on the top button "Booking"

Step 4: Type your username and password to log-in.



Step 5: You'll now see the owner page which has 3 sections which you can access by clicking into:

- Booking summary
- Book your own accommodation
- Owner details.



1: BOOKING SUMMARY

Status:

- Confirmed/guarantee = the reservation is confirmed by the guest
- Provisional = confirmed but 1st rate not paid yet
- Tentative = the guest has made a request and is not yet confirmed.
- Out of house = the reservation is complete and the guest has left the accommodation.

Grids:

- 100% = Full price
- 15% = 15% discount
- 30% = 30% discount

Book your own home Alpendorf Ski & Sonnenresort top 407 From 19/09/2023 To 20/09/2023

Arrival date

19/09/2023

Departure date

20/09/2023

Your Accommodation

Alpendorf Ski & Sonnenresort top 407

Booking summary

Owner details

Show bookings

Show last year

Show current year

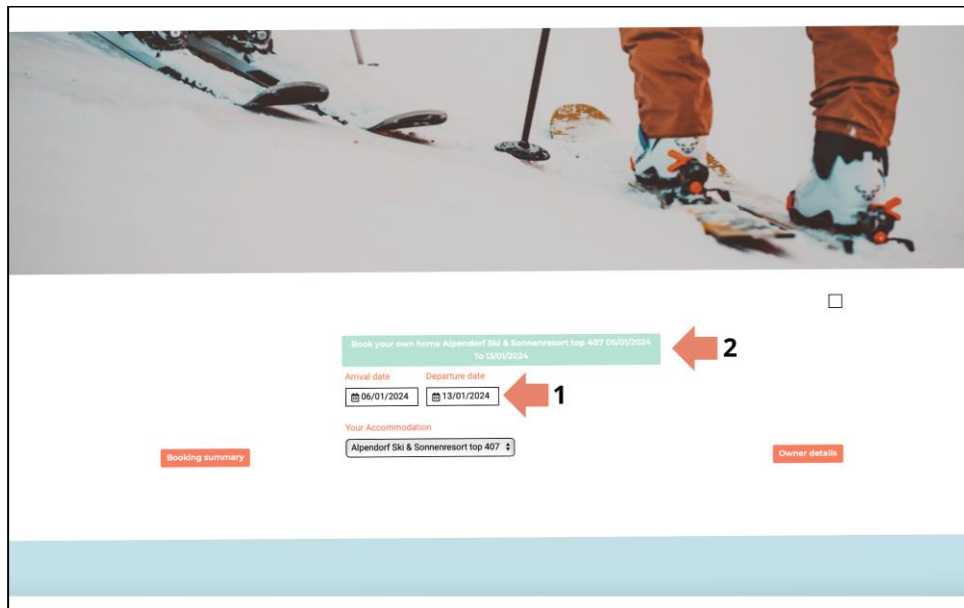
Show next year

Arrival	Departure	Ref.	Status	Room No.	Product	Creation date	Grids	Persons
30/12/2023	06/01/2024	47833	Confirmed	407	Alpendorf apartments rent+cleaning+linen+service fee	16/09/2023	AD 100%	6
10/02/2024	17/02/2024	42667	Confirmed	407	Alpendorf apartments rent+cleaning+linen+service fee	21/02/2023		4

2: BOOK YOUR OWN ACCOMMODATION:

To make a new reservation in your home fill in the arrival and departure date in the calendar. Then press the orange large button "Book your own home"

The system will send you an e-mail with "owner confirmation"



The screenshot shows a booking interface for 'Alpendorf Ski & Sonnenresort top 407'. At the top, there is a green button labeled 'Book your own home Alpendorf Ski & Sonnenresort top 407 06/01/2024 To 13/01/2024' with a red arrow '2' pointing to it. Below this, there are two date pickers: 'Arrival date' with '06/01/2024' and 'Departure date' with '13/01/2024', with a red arrow '1' pointing to the departure date. Underneath, it says 'Your Accommodation' and 'Alpendorf Ski & Sonnenresort top 407'. At the bottom, there are three buttons: 'Booking summary', 'Owner details', and a small square button in the top right corner.

3 : OWNER DETAILS:



The screenshot shows the 'Owner details' form. At the top, there is an orange button labeled 'Book your own home Alpendorf Ski & Sonnenresort top 407 23/12/2023 To 30/12/2023'. Below this, there are two date pickers: 'Arrival date' with '23/12/2023' and 'Departure date' with '30/12/2023'. Underneath, it says 'Your Accommodation' and 'Alpendorf Ski & Sonnenresort top 407'. At the bottom, there are three buttons: 'Booking summary', 'Owner details', and a small square button in the top right corner.

Owner details

First name	Last name
<input type="text"/>	<input type="text"/>
Zipcode	City
<input type="text"/>	<input type="text"/>
Email address	Phone number
<input type="text"/>	<input type="text"/>

Check the contact information is correct. It can't be edited from the website - for new contact information please send it to info@alpentravel.com